



# Thembile Latha

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

General work. I have an ability to work with Microsoft, knowledge of interacting with people from all various levels with different backgrounds coupled with levels of cultures.

Preferred occupation	Receptionist Administrative jobs
	General worker Construction jobs
Preferred work location	Nmzixopo KwaZulu-Natal

## Contacts and general information about me

Day of birth	1988-06-16 (36 years old)
Gender	Female
Residential location	Ixopo KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2010.09 iki 2014.12</b>
Company name	World vision sa
You were working at:	Supervisors
Occupation	Super visor (home base)
What you did at this job position?	Assisting with lay counselling, taking minutes and report writing and statistical records using Microsoft and other activities related with my line duty and general assisting.

## Education

Degree	Grade 12 / Matric
Educational institution	Ncomani high school
Educational qualification	Certificate

## Languages

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	good	good	very good
isiZulu	very good	very good	very good

### **Computer knowledge**

Knowledge of Microsoft word,and basic Microsoft office,excel, spread sheet

### **Recommendations**

Contact person	Mr AM Malunga
Occupation	Principal
Company	Ncomani high school
Telephone number	084 058 8648

### **Additional information**

Your hobbies	Playing netball,and singing also reading
Driver licenses	None
Salary you wish	R8000 R per month
How much do you earn now	3,500 R per month