



# Thabiswa Hobe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am confident that i have knowledge and skills to administrative and computer science, as i have studied the above mentioned courses. I am eager to enhance and refine my personality. I perform my duties with perseverance, dedication and loyalty. It is my aim to make and be part of a successful team that is directly involved in making the organization a success.

Preferred occupation	Administrators Administrative jobs
	Supervisor Construction jobs
	Computer operator IT, computing jobs
Preferred work location	Durban City KwaZulu-Natal

## Contacts and general information about me

Day of birth	1994-06-17 (30 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2019.09 iki 2020.02</b>
Company name	ISF Engineers
You were working at:	Supervisor
Occupation	Supervisor in construction
What you did at this job position?	It was my duty to make sure that all construction processes are being followed directly as the company's rules.

## Education

Educational period                   **nuo 2019.01 iki 2020.03**  
 Degree                                     Diploma  
 Educational institution                HI-TECH computer training  
 Educational qualification             Business administrative and Secretarial  
 I could work                             Administrator and Secretarial

Educational period                   **nuo 2018.01 iki 2018.12**  
 Degree                                     Certificate  
 Educational institution                Nokuthula Dube and associates  
 Educational qualification             Supervision in construction processes  
 I could work                             Supervisor

Educational period                   **nuo 2019.01 iki 2020.03**  
 Degree                                     Certificate  
 Educational institution                HI-TECH computer training  
 Educational qualification             Microsoft office advance  
 I could work                             Computer operator

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

**Computer knowledge**

I am good in computer mentioning Windows,Software,Microsoft word, Excel and PowerPoint as i have studied.

**Conferences, seminars**

I have attended cousers which lifted my qualification level it was an event on computer literacy on February year 2020.

**Recommendations**

Contact person                        B.N Msweli  
 Occupation                             Educator  
 Company                                 Department of education  
 Telephone number                     0731570305  
 Email address                         Busie@gmail.com

**Additional information**

Your hobbies                           I play chess on my spare time and reading books.

Driver licenses	None
Salary you wish	R10000 R per month
How much do you earn now	R3500 R per month