



Thabiswa Hobe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am confident that i have knowledge and skills to administrative and computer science, as i have studied the above mentioned courses. I am eager to enhance and refine my personality. I perform my duties with perseverance, dedication and loyalty. It is my aim to make and be part of a successful team that is directly involved in making the organization a success.

Preferred occupation	Administrators Administrative jobs
	Supervisor Construction jobs
	Computer operator IT, computing jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1994-06-17 (30 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2019.09 iki 2020.02
Company name	ISF Engineers
You were working at:	Supervisor
Occupation	Supervisor in construction
What you did at this job position?	It was my duty to make sure that all construction processes are being followed directly as the company's rules.

Education

Educational period **nuo 2019.01 iki 2020.03**
 Degree Diploma
 Educational institution HI-TECH computer training
 Educational qualification Business administrative and Secretarial
 I could work Administrator and Secretarial

Educational period **nuo 2018.01 iki 2018.12**
 Degree Certificate
 Educational institution Nokuthula Dube and associates
 Educational qualification Supervision in construction processes
 I could work Supervisor

Educational period **nuo 2019.01 iki 2020.03**
 Degree Certificate
 Educational institution HI-TECH computer training
 Educational qualification Microsoft office advance
 I could work Computer operator

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

Computer knowledge

I am good in computer mentioning Windows,Software,Microsoft word, Excel and PowerPoint as i have studied.

Conferences, seminars

I have attended cousers which lifted my qualification level it was an event on computer literacy on February year 2020.

Recommendations

Contact person B.N Msweli
 Occupation Educator
 Company Department of education
 Telephone number 0731570305
 Email address Busie@gmail.com

Additional information

Your hobbies I play chess on my spare time and reading books.

Driver licenses	None
Salary you wish	R10000 R per month
How much do you earn now	R3500 R per month