



Mokgadi Rosina Letswalo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Office administrator, call center and office jobs. i'm a team and also individual worker, neat and tidy, computer skills, good human relations with public, ability to work under pressure, easy learner.

Preferred occupation: Call Centre agent
Administrative jobs

Preferred work location: Siyabuswa
Mpumalanga

Contacts and general information about me

Gender: Female
Residential location: Pretoria / Tshwane
Gauteng
Telephone number: *Information is available only for registered users.*
[Sign in](#)
Email address: *Information is available only for registered users.*
[Sign in](#)

Work experience

Working period: **nuo 2011.03 iki 2020.09**
Company name: AVBOB
You were working at: Sales representative
Occupation: Sales representative
What you did at this job position? Marketing and Administrator

Working period: **nuo 2008.10 iki 2011**
Company name: Quest (post office)
You were working at: Store person
Occupation: Post lady
What you did at this job position? Street deliver and sorting out the mails

Education

Educational period **nuo 2004.01 iki 2004.12**
 Degree Diploma
 Educational institution Dam business college
 Educational qualification Human resources management
 I could work Customer care

Educational period **nuo 2009.01 iki 2009.12**
 Degree Certificate
 Educational institution College Campus
 Educational qualification Office computing certificate
 I could work Office administrator

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good

Computer knowledge

TYPING SKILLS,MS WORD,MS EXCEL,MS POWERPOINT , INTERNET

Recommendations

Contact person JOHN JOURBERT
 Occupation MANAGER
 Company AVBOB
 Telephone number 0820861230
 Email address Johnjourbert@assurance.co.za

Additional information

Your hobbies TRAVELING, READING, SPORTING
 Driver licenses None
 Salary you wish 5000 R per month
 How much do you earn now Commition R per month