



# Dieketseng Friedah Kholoane

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am humble and ambitious, eager to learn new things and willing to do more, team player and a fast learner.

Preferred occupation	Computer operator IT, computing jobs
Preferred work location	Aliwal North Eastern Cape
	Queenstown Eastern Cape

## Contacts and general information about me

Day of birth	1984-12-15 (40 years old)
Gender	Female
Residential location	Sterkspruit Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2004.08 iki 2005.08</b>
Company name	King of Tiles
You were working at:	Tilers
Occupation	Data capturer
What you did at this job position?	Doing quotations for customers, doing invoices and talking to customers

## Education

Educational period	<b>nuo 2002.02 iki 2003.02</b>
Degree	Diploma
Educational institution	Stanford Business College
Educational qualification	Computer Skills and Information Technology Skills
I could work	As Receptionist, Clerk, Data Capturer and General worker

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
Sesotho	very good	very good	very good
English	very good	very good	very good
isiXhosa	good	good	good

**Computer knowledge**

Hardware & Software. Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Microsoft Access, A+ Introduction, N+, Visual Basic, PC Maintenance,

**Recommendations**

Contact person	Miss Clara Nkuna
Occupation	Indoors Manager
Company	King of Tiles
Telephone number	0738589269

**Additional information**

Your hobbies	Reading and Playing Table Tennis
Driver licenses	None
Salary you wish	R12000 R per month