



# Azola Njeyana

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administration clerk

I have communication skills

I can handle diaries

I can work under pressure

Preferred occupation                      Receptionist  
Administrative jobs

Preferred work location                      Eastern Cape

## Contacts and general information about me

Day of birth                                      2000-05-23 (24 years old)

Gender                                              Female

Residential location                              Umtata / Mthatha  
Eastern Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Company name                                      L.Dumalisile

You were working at:                              Administrators

Occupation                                              Mthatha

What you did at this job position?      Handle diaries, make appointments, check emails,type letters

## Education

Educational period                              **nuo 2020.01 iki 2020.09**

Degree                                                      Diploma

Educational institution                              Ingwe tvet college

## Languages

Language	Speaking level	Understanding level	Writing level
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isiXhosa

good

good

good

### Recommendations

Contact person	0780753821
Occupation	Mthatha
Company	L.Dumalisile
Telephone number	047 531 2195
Email address	lonwabodumalisile@gmail.com

### Additional information

Your hobbies	Tabble tennis Valley ball
Driver licenses	None
Salary you wish	R2500 R per month
How much do you earn now	R1500 R per month