

Dederick Mokgosi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- Self Motivated, Hard Working, Punctual, Responsible and Reliable.
- · Ability to adapt to different tasks
- Good Organazation &Interpersonal skills
- Positive, enthusiastic can-do attitude
- Creative & Flexible
- Team Player
- Professional work ethics
- Excellent communications
- MS Office and Excel
- Excellent PowerPoint presentation skills
- · Detail orientated
- · Accurate and reliable
- Independent
- Ambitious and eager to learn
- Excellent interpersonal skills
- Excellent verbal and written communication skills
- Able to work with little or no supervision
- Administration (4 years' experience)
- Strong numerical and analytical skills are essential;
- Basic MS Excel skills are essential;
- Strong communication skills including the ability to explain complex issues are essential;
- Demonstrated written and oral English language proficiency is essential;
- Understanding of case management tools is essential;
- Working knowledge in related services is essential;
- Working knowledge of process improvement processes and methodology is preferable

Preferred occupation Administrators
Administrative jobs

Preferred work location Rustenburg

North West

Contacts and general information about me

Gender Male

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

Sign in

Sign in

Work experience

Working period **nuo 2019.02 iki dabar**

Company name DISCOVERY

You were working at: Administrators

Occupation ADMINSTRATOR

What you did at this job position? ADMINISTRATION

Additional information

Driver licenses None

Salary you wish 15 000 R per month How much do you earn now 180000 R per month