



Dederick Mokgosi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- Self Motivated, Hard Working, Punctual, Responsible and Reliable.
- Ability to adapt to different tasks
- Good Organazation & Interpersonal skills
- Positive, enthusiastic can-do attitude
- Creative & Flexible
- Team Player
- Professional work ethics
- Excellent communications
- MS Office and Excel
- Excellent PowerPoint presentation skills
- Detail orientated
- Accurate and reliable
- Independent
- Ambitious and eager to learn
- Excellent interpersonal skills
- Excellent verbal and written communication skills
- Able to work with little or no supervision
- Administration (4 years' experience)
- Strong numerical and analytical skills are essential;
- Basic MS Excel skills are essential;
- Strong communication skills including the ability to explain complex issues are essential;
- Demonstrated written and oral English language proficiency is essential;
- Understanding of case management tools is essential;
- Working knowledge in related services is essential;
- Working knowledge of process improvement processes and methodology is preferable

Preferred occupation

Administrators
Administrative jobs

Preferred work location

Rustenburg
North West

Contacts and general information about me

Gender	Male
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2019.02 iki dabar
Company name	DISCOVERY
You were working at:	Administrators
Occupation	ADMINSTRATOR
What you did at this job position?	ADMINISTRATION

Additional information

Driver licenses	None
Salary you wish	15 000 R per month
How much do you earn now	180000 R per month