



Andiswa Leve

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Good day

I'm looking for a home data entry job, or typing job from home. I have a laptop with good internet. I am computer literate, disciplined and a hard worker. I take my job seriously and very productive. I have excellent communication and telephone skills, I pay attention to detail. I am goal driven, precise and tidy . Lastly I have organising and planning skills. Im currently working as a medical administrator, I do overall administration work. Which includes typing, capturing, receiving and Making calls, doing follow up. But would like to do administrative work remotely from home. I am available asap with all the needed equipment and skills.

I would appreciate your quick response

Thank you.

Contacts and general information about me

Day of birth	1985-04-26 (39 years old)
Gender	Female
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	7500 R per month
How much do you earn now	7000 R per month