



# Janine Swartz

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have over 30 years experience in accounts. I am capable of bookkeeping functions including debtors creditor, petty cash, cashbook processing, bank recons, payroll, filing, reception and client liaison. I have a strong financial background with attention to detail. I'm honest, reliable, deadline driven and available to start immediate employment.

Preferred occupation	<b>Debtors clerk</b> Finance jobs
	<b>Bookkeeper</b> Administrative jobs
	<b>Receptionist</b> Administrative jobs
	<b>Data capturers</b> Administrative jobs
Preferred work location	<b>Cape Town</b> Western Cape

## Contacts and general information about me

Day of birth	1967-06-03 (57 years old)
Gender	Female
Residential location	<b>Cape Town</b> Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	14000 R per month
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