



# Brightness Bongwiwe Khumalo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am currently looking for an Office Administrator job or fleet Controller,Year 2015 , I joined Aqua Transport and Plant Hire, I started as a Fuel Administrator, two years later I got promoted as HOD of the department, my duties were Data capturing, compiling weekly reports for management , monthly stocktake, monitoring fuel consumption, Tracking reports and roll calls, placing stationary orders for fuel Department, oversees all the duties for junior staff in my Department , I believe with six years of experience, I will make an ideal candidate.Iam passionate, dedicated, flexible, excellent time management, ability to multi task, and I pay more attention to details.

Preferred occupation	Data capturers Administrative jobs
	Operations Clerk Administrative jobs
	Butchers Retail, store jobs
Preferred work location	East Rand Gauteng

## Contacts and general information about me

Day of birth	1982-12-02 (41 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	10000 R per month
How much do you earn now	10000 R per month