



Mpumelelo Dube

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have 9 year experience in customer service working as front desk hotel receptionist and an auditor. The associated duties were involving constant interaction with customers, cashiering, filling, coordination and assisting guest or customers with their requests, balance and reconcile all accounts, process invoices and prepare pay checks. I have recently graduated with a Bachelor's degree in Education from University of South Africa.

These duties have enhanced me to possess excellent communication skills, interpersonal relation, planning, organizing, team working, numerical, computer and financial handling skills. I am able to work under pressure. Self-discipline is my principle. I am easy learning person with high motivation.

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Durban City KwaZulu-Natal
	North Coast KwaZulu-Natal
	Carolina Mpumalanga

Contacts and general information about me

Day of birth	1992-07-17 (32 years old)
Gender	Male
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	8500 R per month
How much do you earn now	6000 R per month