



Velly Mosuma

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Project administrator. Skills development. Project coordinator. Administration. Legal field.

Preferred occupation Administrators
Administrative jobs

Preferred work location Phalaborwa
Limpopo

Contacts and general information about me

Gender Male

Residential location Bushbuckridge
Mpumalanga

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2016.01 iki 2016.06**

Company name Department of Health

You were working at: Training

Occupation Training

What you did at this job position? Diary management. Clerical duties and more

Working period **nuo 2016.04 iki 2018.03**

Company name Tshwane University of Technology

You were working at: Administrators

Occupation Data capture and students assistant

What you did at this job position? Administration

Working period	nuo 2018.04 iki 2020.03
Company name	The department of trade and industry
You were working at:	Project manager
Occupation	Skills development project coordinator
What you did at this job position?	Managing skills development projects and administration duties

Education

Educational period	nuo 2014.01 iki 2017.12
Degree	Honours
Educational institution	Tshwane University of Technology
Educational qualification	Public management
I could work	HR. Finance. Supply chain. Procurement. Office management and other

Educational period **nuo 2019.01 iki 2019.12**

Degree	Degree
Educational institution	Unisa
Educational qualification	Bachelor of laws (incomplete)
I could work	-

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Sepedi	very good	very good	very good
Xitsonga	very good	very good	basic

Computer knowledge

Microsoft word. PowerPoint. Excel. Outlook. Email.

Conferences, seminars

Leadership training. Finance. Management and more.

Recommendations

Contact person	Mahlomola malefane
Occupation	Deputy director
Company	DHET
Email address	Malefane.m@dhet.gov.za

Additional information

Your hobbies	Debate and public speaking.
Driver licenses	None
Salary you wish	25000 R per month
How much do you earn now	18 0000 R per month