



# Velly Mosuma

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Project administrator. Skills development. Project coordinator. Administration. Legal field.

Preferred occupation Administrators  
Administrative jobs

Preferred work location Phalaborwa  
Limpopo

## Contacts and general information about me

Gender Male

Residential location Bushbuckridge  
Mpumalanga

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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## Work experience

Working period **nuo 2016.01 iki 2016.06**

Company name Department of Health

You were working at: Training

Occupation Training

What you did at this job position? Diary management. Clerical duties and more

Working period **nuo 2016.04 iki 2018.03**

Company name Tshwane University of Technology

You were working at: Administrators

Occupation Data capture and students assistant

What you did at this job position? Administration

Working period	<b>nuo 2018.04 iki 2020.03</b>
Company name	The department of trade and industry
You were working at:	Project manager
Occupation	Skills development project coordinator
What you did at this job position?	Managing skills development projects and administration duties

### Education

Educational period	<b>nuo 2014.01 iki 2017.12</b>
Degree	Honours
Educational institution	Tshwane University of Technology
Educational qualification	Public management
I could work	HR. Finance. Supply chain. Procurement. Office management and other

Educational period **nuo 2019.01 iki 2019.12**

Degree	Degree
Educational institution	Unisa
Educational qualification	Bachelor of laws (incomplete)
I could work	-

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Sepedi	very good	very good	very good
Xitsonga	very good	very good	basic

### Computer knowledge

Microsoft word. PowerPoint. Excel. Outlook. Email.

### Conferences, seminars

Leadership training. Finance. Management and more.

### Recommendations

Contact person	Mahlomola malefane
Occupation	Deputy director
Company	DHET
Email address	Malefane.m@dhet.gov.za

### Additional information

Your hobbies	Debate and public speaking.
Driver licenses	None
Salary you wish	25000 R per month
How much do you earn now	18 0000 R per month