



# Thandazile Goodness Mzotho

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking office administrator Job ,im good in office job ,no matter what kind of it ,I have experience on it I love to participate as much as I can

Preferred occupation	Data capturers Administrative jobs
Preferred work location	South Coast (Ugu) KwaZulu-Natal

## Contacts and general information about me

Day of birth	1991-08-29 (32 years old)
Gender	Female
Residential location	South Coast (Ugu) KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2017.01 iki 2018.07</b>
Company name	Department of Education -Marshmount Primary School
You were working at:	Training
Occupation	Clerk
What you did at this job position?	Data capturing,general office filling,

## Education

Educational period	<b>nuo 2016.01 iki 2017.01</b>
Degree	Diploma
Educational institution	Esayidi Tvet College
Educational qualification	Diploma in HRM and Office administration
I could work	At any office as assistance

## Languages

Language	Speaking level	Understanding level	Writing level
----------	----------------	---------------------	---------------

isiZulu	very good	very good	very good
English	very good	very good	very good
isiXhosa	good	very good	good

### Computer knowledge

I'm good in computer,I know it much.

### Recommendations

Contact person	Mthembeni Ngubelanga
Occupation	HOD
Company	Department of Education
Telephone number	0769245148

### Additional information

Your hobbies	Read,typing
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2019-08-00 (4 years)
Salary you wish	3000 R per month
How much do you earn now	1200 R per month