



# Babusise Makaluza

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a hardworker who always push things to completion.i am a teamleader,good communicator and a good listner.i easily adapt in any environment,efficient individual who is capable and knowledgeable of making good decisions.I approach challenges with confidence even without extensive past working experience.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Port Elizabeth Eastern Cape

## Contacts and general information about me

Day of birth	1998-12-24 (26 years old)
Gender	Female
Residential location	Port Elizabeth Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2019.01 iki 2020.01</b>
Company name	Relish International
You were working at:	Waiters, waitresses
Occupation	Waitress
What you did at this job position?	Take orders from and serve food,make recommendations when appropriate or requested,perform consistent check-ins with patrons to ensure satisfaction and address complaints swiftly

## Education

Educational period **nuo 2018.06 iki 2020.09**  
 Degree Certificate  
 Educational institution Port elizabeth Tvet college  
 Educational qualification Management Assistant  
 I could work Adminstration,personal assistant,junior secretary

Educational period **nuo 2014.01 iki 2016.11**  
 Degree Grade 12 / Matric  
 Educational institution Supreme Educational college  
 Educational qualification Matriculant  
 I could work Any available vacancy

**Languages**

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	very good	very good	very good
isiXhosa	good	good	basic

**Computer knowledge**

Computer literate(word,powerpoint,exel,outlook?)

**Recommendations**

Contact person Miss Y Joxo  
 Occupation Manager  
 Company Relish International  
 Telephone number 0713 586 6625

**Additional information**

Salary you wish R3500 R per month  
 How much do you earn now R0 R per month