



# Solethu Mehlomakulu

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Secretary

Preferred occupation Administrative jobs

Preferred work location Umtata / Mthatha  
Eastern Cape

Butterworth  
Eastern Cape

## Contacts and general information about me

Day of birth 1996-08-15 (28 years old)

Gender Female

Residential location Umtata / Mthatha  
Eastern Cape

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period **nuo 2020.06 iki 2020.10**

Company name TinaTowing and Trading

You were working at: Receptionists

Occupation Administrative clerks

What you did at this job position? Operating the a telephone and communicating with the clients

Working period **nuo 2018.09 iki 2019.06**

Company name Fish tales take aways

You were working at: Kitchen assistant

Occupation A cooker

What you did at this job position? Fry or grill fish for customers

## Education

Educational period **nuo 2015.01 iki 2017.12**  
 Degree Grade 12 / Matric  
 Educational institution Little Flower Senior Secondary School  
 Educational qualification Grade 12  
 I could work I could work at any given time

Educational period **nuo 2020.05 iki 2020.11**  
 Degree Some Schooling  
 Educational institution Skills Academy college  
 Educational qualification Still studying for my business management course  
 I could work Under pressure and still do my best

**Languages**

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	fluent	fluent	fluent

**Computer knowledge**

None

**Recommendations**

Contact person Mr Tulani Soyamba  
 Occupation Owner  
 Company Tina Towing and Trading  
 Telephone number 0799118446  
 Email address tulanisoyamba07@gmail.com

Contact person Mr Clive Wulfsohn  
 Occupation Owner  
 Company Fishtales  
 Telephone number 0828552931

**Additional information**

Your hobbies I love reading and writing during my spare time.  
 I love singing  
 Driver licenses None  
 Salary you wish 1500 R per month  
 How much do you earn now 1000 R per month