



# Siphokazi Ntshanga

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Siphokazi Ntshanga

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To Whom It May Concern:

Herewith a short introduction to Siphokazi Ntshanga

I see myself as a young, energetic go-getter who is always looking for an opportunity to grow and expand my horizons. I possess excellent communication and customer service skills. I am very proud in my ability for effective time management and efficient organization, detail and analytical minded, goal driven, adaptable to working environments, problem solving skills, fast learner, hard-working, trustworthy and reliable.

I have successfully completed courses in PC Repair and Mobile App Development/ Life Skills.

I have excellent experience working as Dispatcher having spent 7 months in this position. My duties included but were not limited to; answering of incoming calls - breakdown assistance and monitoring, accident assistance and monitoring, hi-jacking assistance and monitoring, dispatch relevant personnel to assist with situations as reported, handle general queries, data capturing/document all call information according to policies and procedures of the company, compile daily/weekly/monthly call reports.

Preferred occupation

Receptionists  
Hotel jobs

Shop assistants  
Retail, store jobs

Customer care agent  
Administrative jobs

Preferred work location

Johannesburg  
Gauteng

Cape Town  
Western Cape

### Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1994-04-04 (30 years old)   |
| Gender               | Female  |
| Residential location | Johannesburg<br>Gauteng   |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

### Additional information

|                          |                   |
|--------------------------|-------------------|
| Salary you wish          | R6500 R per month |
| How much do you earn now | None R per month  |