

Siphokazi Ntshanga

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Siphokazi Ntshanga 078 647 8178.

siphokazi.ntshanga86@gmail.com

To Whom It May Concern:

Herewith a short introduction to Siphokazi Ntshanga

I see myself as a young, energetic go-getter who is always looking for an opportunity to grow and expand my horizons. I possess excellent communication and customer service skills. I am very proud in my ability for effective time management and efficient organization, detail and analytical minded, goal driven, adaptable to working environments, problem solving skills, fast learner, hardworking, trustworthy and reliable.

I have successfully completed courses in PC Repair and Mobile App Development/ Life Skills.

I have excellent experience working as Dispatcher having spent 7 months in this position. My duties included but were not limited to; answering of incoming calls - breakdown assistance and monitoring, accident assistance and monitoring, hi-jacking assistance and monitoring, dispatch relevant personnel to assist with situations as reported, handle general queries, data capturing/document all call information according to policies and procedures of the company, compile daily/weekly/monthly call reports.

Preferred occupation Receptionists

Hotel jobs

Shop assistants Retail, store jobs

Customer care agent Administrative jobs

Preferred work location Johannesburg

Gauteng

Cape Town Western Cape

Contacts and general information about me

Day of birth 1994-04-04 (30 years old)

Gender Female

Residential location Johannesburg

Gauteng

Sign in

Sign in

Additional information

Salary you wish R6500 R per month
How much do you earn now None R per month