



# Yanga Giwu

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am seeking for any entry level job that suits my qualifications. I eager to enhance and refine my personal development within any organization and take on the challenges that lies ahead. Given the opportunity I will perform my duties with perseverance dedication and loyalty. I will endeavor to effectively performance all my tasks as required by the organization and maintain the standard as defined by organization.

Preferred occupation	Data capturers Administrative jobs
Preferred work location	Cape Town Western Cape

## Contacts and general information about me

Day of birth	1985-04-07 (39 years old)
Gender	Male
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2014.02 iki 2018.12</b>
Company name	Elukhanyisweni S.P.S
You were working at:	Administrators
Occupation	Administrative clerk
What you did at this job position?	Doing administrative work, filing, data capture, filing SASMS, keeping records and assisting in teaching and extra mural activities.

Working period **nuo 2012.09 iki 2013.08**  
 Company name Department of Agriculture and Rural Development  
 You were working at: Technician  
 Occupation Agricultural Technician/ Economist  
 What you did at this job position? Assisting small scale farmers to sell their products. Business planning

**Education**

Educational period **nuo 2003.01 iki 2005.12**  
 Educational institution Zibokwan S.S.S  
 Educational qualification Metric  
 I could work As administrator. Data capture. General worker. Consultant.

Educational period **nuo 2006.01 iki 2010.12**  
 Educational institution University of Fort Hare  
 Educational qualification Agricultural Economics/ Economics  
 I could work Economist. Agricultural Technician. Banking. Farm management

Educational period **nuo 2016.01 iki 2016.12**  
 Educational institution Africalearn  
 Educational qualification End user computing  
 I could work Data capture. Teller. Administrator.

**Languages**

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
isiZulu	good	good	good

**Computer knowledge**

Solid practical experience: Internet, E-mail, MS word, MS Excel, MS PowerPoint

**Conferences, seminars**

Attended harambe youth group from April 2019 to June 2019

**Recommendations**

Contact person Mr. G DANIELS  
Occupation MANAGER  
Company FNB ONLINE BANKING ENTERPRISE  
Telephone number 0845971614/ 0877363377  
Email address Daniel's.gabriel@fnb.co.za

Contact person Mr. D Nqadini  
Occupation Principal  
Company Elukhanyisweni S.P.S  
Telephone number 0798609361  
Email address dnqadini@gmail.com

Contact person Mrs. T.N Manziya  
Occupation Educator  
Company Zibokwana S.S.S  
Telephone number 0733459537  
Email address tnmanziya@gmail.com

#### **Additional information**

Your hobbies Gardening.  
Playing rugby.  
Reading.

Driver licenses None

Salary you wish 9000 R per month

How much do you earn now 7500 R per month