



Letty Hlophe Magwaza

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I can be a receptionist or admin clerk.im reliable and have a positive Attitude,pay attention to details

Preferred occupation	Finance officer Finance jobs
Preferred work location	Middelburg Mpumalanga

Contacts and general information about me

Day of birth	1977-03-23 (47 years old)
Gender	Female
Residential location	Middelburg Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2003.03 iki 2009.04
Company name	Ncongwane funeral services
You were working at:	Sales consultant
Occupation	Reception /admin clerk
What you did at this job position?	Filing admin work telephone answering issue quotation

Education

Educational period	nuo 1984.01 iki 1996.12
Degree	Certificate
Educational institution	Nkangala fet college
Educational qualification	N6 certificate
I could work	I could work for any company in the business field

Languages

Language	Speaking level	Understanding level	Writing level
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English	very good	very good	very good
isiZulu	very good	very good	very good

Computer knowledge

Computer practice both ms word) and excel (spreadsheet)

Recommendations

Contact person	Mr ncogwane
Occupation	Admin clerk
Company	Ncongwanes funeral services
Telephone number	072 303 9685

Additional information

Your hobbies	Listen to music and reading
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2006-03-00 (18 years)
Salary you wish	10000 R per month
How much do you earn now	00 R per month