



Donna Wentzel

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Financial Consultant, Secretarial, Insurance Claims Administration type jobs

Preferred occupation

Administrators
Administrative jobs

Sales consultant
Sales jobs

Financial advisor
Finance jobs

Part time jobs
Part time, weekend jobs

Receptionists
Hotel jobs

Secretaries
Administrative jobs

Preferred work location

Cape Town
Western Cape

Cape Flats
Western Cape

Contacts and general information about me

Gender

Female

Residential location

Cape Town
Western Cape

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
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Education

Educational period

nuo 2004.01 iki 2004.12

Degree

Grade 12 / Matric

Educational institution

Windsor High School

Educational qualification

Matric

Educational period	nuo 2005.01 iki 2005.12
Degree	Professional Qualification
Educational institution	Achievers School of Business
Educational qualification	Executive Secretarial Studies

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

MS Windows 98
 MS Access 2000
 MS Word 2000
 MS Excel 2000
 MS Outlook
 MS PowerPoint 2000
 Business Administration
 Business Communication
 Secretarial Studies
 Internet and Email

Recommendations

Contact person	Jamie Naaidoo
Occupation	Financial Consultant
Company	Old Mutual Finance
Telephone number	0814091232
Contact person	Grant Cupido
Occupation	Compliance Assessor
Company	Farheads Benefit Services
Telephone number	0214107900

Additional information

Your hobbies	Art and Crafts Research and reading Swimming Hiking
Driver licenses	B Light Vehicle ≤ 3,500kg
Salary you wish	15000 R per month
How much do you earn now	10000 R per month