



# Liso Vulindlela

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a hard worker who is willing to learn and develop a new skills.

Achieving quality goals and time management is critical to me.

I am also a proactive person with a good interpersonal skills and work well in a team.

Good in management and leadership skills.

Preferred occupation                      Estate manager  
Administrative jobs

Administrators  
Administrative jobs

Preferred work location                    Bhisho  
Eastern Cape

South Coast (Ugu)  
KwaZulu-Natal

Malelane  
Mpumalanga

Johannesburg  
Gauteng

## Contacts and general information about me

Day of birth                                    1995-07-29 (29 years old)

Gender    Male

Residential location                        East London  
Eastern Cape

Telephone number                         *Information is available only for registered users.*  
[Sign in](#)

Email address                                 *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period                                **nuo 2017.11 iki 2019.02**

Company name                                Westfalia fruit Estate

You were working at:                        Operations Clerk

Occupation                                     Internship

What you did at this job position?    Collect daily production and keep records

Working period **nuo 2019.03 iki dabar**  
 Company name Magwa Enterprise Tea  
 You were working at: Secretaries  
 Occupation Field Admin Clerk  
 What you did at this job position? Keep records and write daily reports

Working period **nuo 2018.02 iki 2018.06**  
 Company name University of Fort Hare  
 You were working at: Jobs for students  
 Occupation TUTOR  
 What you did at this job position? Assist Lecturer

**Education**

Educational period **nuo 2015.02 iki 2019.11**  
 Degree Honours  
 Educational institution University Of Fort Hare  
 Educational qualification Bachelor of Agricultural Extension Production  
 I could work Government, Public and private companies

**Languages**

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	fluent	fluent	fluent
isiZulu	good	fluent	very good

**Computer knowledge**

Microsoft word  
 Microsoft Excel  
 Power point  
 Internet

**Conferences, seminars**

Methssoc eastern cape regional conferences

**Recommendations**

Contact person	0633 086 140
Occupation	Fied Admin Clerk
Company	Magwa Enterprise Tea
Telephone number	087 405 5864
Email address	vulindlelalis@gmail.com

#### **Additional information**

Your hobbies	SPORT MUSIC
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2019-08-00 (5 years)
Salary you wish	15000 R per month
How much do you earn now	6500 R per month