



# Nonhlanhla Purity Hadebe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a job under administrative department. I am a hard working reliable person who can go extra mile ,I am always on time ,I can work as a team and as an individual, I can work little /unsupervised and bring good result . • I am ambitious female who is prepared to achieve desired goals of a job description.

- I am a hard worker , ability to work under pressure
- Good in writing , speaking communication and listening skill
- Work well in team

Have great work ethic and prepared to go the extra miles

- Computer literacy skills ,knowledge in programs MS Word ,PowerPoint, Excel, Access and Outlook
- I have good telephone etiquette and peoples skills
- I have the ability to priorities issues and other work related matters and adhere to timeframes.

Preferred occupation                      Administrators  
   Administrative jobs

Preferred work location                      Durban City  
   KwaZulu-Natal

## Contacts and general information about me

Day of birth                                      1993-02-20 (31 years old)

Gender    Female

Residential location                              Durban City  
   KwaZulu-Natal

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Additional information

Salary you wish                                      8000 R per month

How much do you earn now                      4500 R per month