



Ayanda Nongauza

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I hold a degree in community development and leadership, I am prepared to undergo any training that is required of me to enhance my knowledge and skills, I have experience in Administration and Finance as I am working in an NPO based In Mapetla.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1996-04-05 (28 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2019.05 iki dabar
Company name	Sedibeng Sa Bophelo Community Project
You were working at:	Administrators
Occupation	Finance and Administration
What you did at this job position?	I am responsible for enhancing that the organisation runs smoothly with its day to day work, Data Capturing, Monthly Reports, Daily Financial duties as well as answering calls.

Education

Educational period	nuo 2016.02 iki 2018.12
Degree	Degree
Educational institution	University of Johannesburg
Educational qualification	BA in community Development and Leadership
I could work	Administrator, General Worker, Community Facilitator etc

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	very good
isiZulu	very good	fluent	good

Computer knowledge

PowerPoint, Word, Typing, Microsoft word etc

Recommendations

Contact person	Thabo Makete
Occupation	Project Manager
Company	Sedibeng Sa Bophelo Community Project
Telephone number	(084) 368-4219
Email address	tboss@gmail.com

Additional information

Your hobbies	Swimming Reading and writing Motivational speaking Cooking
Driver licenses	None
Salary you wish	R8500 R per month
How much do you earn now	3798 R per month