



Happy Dladla

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Hi I'm looking for a job as administrator or a bookkeeper I'm a hardworker I can work with or without supervisor I have a potential in excell and payroll and word ,I've passed my matric in 2006 I'm qualified in financial management n4 and n5 and I have businesses administration certificate I'm willing to start immediately you can contacts me at any time

Preferred occupation	Bookkeeper Administrative jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1987-10-13 (36 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2009.06 iki 2011.06
Company name	Nyamazane cane harvest
You were working at:	Business analyst
Occupation	Filing clerk
What you did at this job position?	Administration

Education

Educational period	nuo 2008.11 iki 2009.11
Degree	Certificate
Educational institution	Coastal kzn college
Educational qualification	Financial management
I could work	Filling clerk

Languages

Language	Speaking level	Understanding level	Writing level
English	good		very good
isiZulu	very good	very good	very good

Computer knowledge

Excell payroll and Microsoft word

Conferences, seminars

Not applicable

Recommendations

Contact person	Mr gumede
Occupation	Mananger
Company	Nyamazane can harvest
Telephone number	0730528305
Email address	Happynkule73@gmail.c

Additional information

Your hobbies	Listen to music reading story books
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2015-09-00 (8 years)
Salary you wish	10 000 R per month
How much do you earn now	11200 R per month