



Nolonwabo Diamond

Curriculum Vitae (CV)

What job i'm looking for? My positive points

The Jobs that I'm looking for are Administration, Data Capture, Receptionist.

I am a dedicated, hardworking and self motivated young woman. I can work independently in a busy environment and excellent in team working. I strive to be the best at what I do all the time.

I am always willing to acquire New skills. I am computer literate. I have completed my National Certificate in Management Assistant N6 [July 2019].

Preferred occupation	Administrators Administrative jobs
Preferred work location	Port Elizabeth Eastern Cape

Contacts and general information about me

Day of birth	1992-02-14 (32 years old)
Gender	Female
Residential location	Port Elizabeth Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.11 iki 2020.12
Company name	Rage
You were working at:	Sales representative
Occupation	Seasonal Temp
What you did at this job position?	Helping coustomer, Display and merchandise clothes and shoes

Education

Educational period	nuo 2018.02 iki 2019.07
Degree	Certificate
Educational institution	PE College (Dower Campus)
Educational qualification	N6 Management Assistant
I could work	Yes

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	very good

Computer knowledge

Microsoft Word, Excel

Conferences, seminars

Conferences and Seminars are likely similar, because a company/ individual can host a Seminar based on one topic and a group of Companies/ individuals can host a Conference based on different aspects that are based on one topic.

Recommendations

Contact person	Noxolo Sulwana
Occupation	Manager
Company	Rage
Telephone number	041 466 0393

Additional information

Driver licenses	None
Salary you wish	R9000 R per month
How much do you earn now	N/A R per month