Reaobaka Motsamai

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am currently looking for an administration work as I have proven skills in admin and human resource management. I am willing to be flexible in working hours and determined to produce the best results ever

Preferred occupation	Personal assistant Administrative jobs
Preferred work location	Mahikeng / Mafikeng North West

Contacts and general information about me

Day of birth	1995-08-24 (29 years old)
Gender	Male
Residential location	Johannesburg Gauteng
Telephone number	*Information is available only for registered users.* Sign in
Email address	*Information is available only for registered users.* Sign in

Work experience

Working period	**nuo 2020.01 iki 2020.12**
Company name	Amrod corporate solutions
You were working at:	Administrators
Occupation	Production Admin clerk
What you did at this job position?	Production and HR support

Working period	**nuo 2018.12 iki 2020.01**
Company name	Department of education and sports development
You were working at:	Administrators
Occupation	HR intern
What you did at this job position?	Human resource functions

Working period	**nuo 2018.01 iki 2018.11**
Company name	Northwest University
You were working at:	Administrators
Occupation	Student assistant
What you did at this job position?	Facilitation assistant

Education

Educational period	**nuo 2018.01 iki 2018.11**
Degree	Degree
Educational institution	Northwest University
Educational qualification	Human resource management
I could work	Administration

Educational period	**nuo 2015.01 iki 2017.11**
Degree	Honours
Educational institution	Human resource management
Educational qualification	Human resource management
I could work	Administration

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent

Computer knowledge

Microsoft word

Microsoft excel

Dynamics Microsoft

Conferences, seminars

Human capital Summit 2018 2019

Facilitator

Additional information

Your hobbies	Music Reading Research
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2019-09-00 (5 years)
Salary you wish	15 000 R per month
How much do you earn now	9800 R per month