



# Reaobaka Motsamai

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am currently looking for an administration work as I have proven skills in admin and human resource management. I am willing to be flexible in working hours and determined to produce the best results ever

Preferred occupation	Personal assistant Administrative jobs
Preferred work location	Mahikeng / Mafikeng North West

## Contacts and general information about me

Day of birth	1995-08-24 (29 years old)
Gender	Male
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2020.01 iki 2020.12</b>
Company name	Amrod corporate solutions
You were working at:	Administrators
Occupation	Production Admin clerk
What you did at this job position?	Production and HR support
Working period	<b>nuo 2018.12 iki 2020.01</b>
Company name	Department of education and sports development
You were working at:	Administrators
Occupation	HR intern
What you did at this job position?	Human resource functions

Working period **nuo 2018.01 iki 2018.11**  
 Company name Northwest University  
 You were working at: Administrators  
 Occupation Student assistant  
 What you did at this job position? Facilitation assistant

**Education**

Educational period **nuo 2018.01 iki 2018.11**  
 Degree Degree  
 Educational institution Northwest University  
 Educational qualification Human resource management  
 I could work Administration

Educational period **nuo 2015.01 iki 2017.11**  
 Degree Honours  
 Educational institution Human resource management  
 Educational qualification Human resource management  
 I could work Administration

**Languages**

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent

**Computer knowledge**

Microsoft word  
 Microsoft excel  
 Dynamics Microsoft

**Conferences, seminars**

Human capital Summit 2018 2019  
 Facilitator

**Additional information**

Your hobbies Music  
 Reading  
 Research  
 Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg  
 Driver license from 2019-09-00 (5 years)  
 Salary you wish 15 000 R per month  
 How much do you earn now 9800 R per month