



Keitumetse Marcia Seelamo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an office job.Admin and receptionist.I studied administrative assistant at Boston city campus and business college.

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Ventersdorp North West

Contacts and general information about me

Day of birth	1994-02-27 (30 years old)
Gender	Female
Residential location	Ventersdorp North West
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Education

Educational period	nuo 2017.05 iki 2018.05
Degree	Certificate
Educational institution	Boston city campus and business college
Educational qualification	Administrative Assistant
I could work	offices,shops

Languages

Language	Speaking level	Understanding level	Writing level
English	good	very good	fluent
Afrikaans	basic	basic	basic
Setswana	fluent	fluent	very good

Computer knowledge

Microsoft word;microsoft excel;windows 10

Conferences, seminars

N/a

Recommendations

Contact person	mrs Mokgosani
Occupation	Teacher
Company	Tswasongu secondary school
Telephone number	082 764 8395

Additional information

Your hobbies	Rrading
Driver licenses	None
Salary you wish	5000 R per month
How much do you earn now	n/a R per month