



# Mokgadi Elizabeth Kgatle

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am interested in applying for the position of administrative job, i have completed my N5 Management Assistant in 2007, since then i have accrued 7 years of administrative experience at Jet (Edcon) until 2015, then 2016 i worked as a senior stock controller at Vector logistics then got retreanched in 2018..i gradually built a strong foundation of knowledge task and duties required of an office assistant, i believe my skills and background make me an ideal fit for the job and this would be a great opportunity for me to further my knowledge, i can prioritize work assignments and stay calm and focus during busy season.

Preferred occupation	Personal assistant Administrative jobs
Preferred work location	Gauteng

## Contacts and general information about me

Day of birth	1985-02-22 (39 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	6000 R per month
How much do you earn now	0.00 R per month