



Olwethu Tokwe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

To whom it may concern

I hereby wish to apply for a position in your company/ establishment

I am looking for any job available I have Grade 12, introductory in Entrepreneurship and Business Management and N4 certificate in Human Resources Management.

Currently I am working as retail associate at TFG.

I know I will be an assets to your company as I consider myself to be a hardworking, friendly, punctual and fast learner.

I enjoy challenges and tackle any task given to me with a natural flair for success.

I performed well under pressure and strive in meeting deadlines and complete task with perfection.

I relate well with others and I am always open to constructive criticism.

Enclosed, please find my curriculum vitae, outlining qualifications and abilities.

I trust that you will consider my application in a favorable light.

Yours faithfully

Olwethu Tokwe

Preferred occupation

Generals
General jobs

Customer care agent
Administrative jobs

Preferred work location

Port Elizabeth
Eastern Cape

Contacts and general information about me

Day of birth 1991-12-03 (32 years old)

Gender Female

Residential location **Cape Flats**
Western Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Work experience

Working period **nuo 2019.04 iki dabar**

Company name Jet TFG

You were working at: Shop assistants

Occupation Retail associate

What you did at this job position? Floor assistant

Working period **nuo 2017.03 iki 2018.04**

Company name RMCS

You were working at: Sales person

Occupation Sales

What you did at this job position? Promotion for Cell C

Education

Educational period **nuo 2013.12 iki dabar**

Degree Grade 12 / Matric

Educational institution Masibambisana high school

Educational qualification Grade 12

Educational period **nuo 2015.07 iki dabar**

Degree Professional Qualification

Educational institution Northlink College

Educational qualification Introductory business studies

Educational period **nuo 2016.07 iki dabar**

Degree Professional Qualification

Educational institution Northlink college

Educational qualification N4 Human Resources management

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good
isiXhosa	very good	very good	good

Computer knowledge

I did computer practice from N4 to N6 computer program, word, excel, Microsoft office

Additional information

Driver licenses	None
Salary you wish	3500 R per month
How much do you earn now	2800 R per month