



Sikhangiwe Mazibuko

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for a job that will help me secure a challenging position in a reputable company to help me expand my knowledge and skills. I am particularly looking for a a full-time job or a contract job to gain experience for continuous career experience. Since there is a global pandemic and I am still a student who is continuing her academics through online learning, I want to utilize the skills that I have acquired from my previous working experience by securing a job opportunity to fully make use of my skills, while making a significant contribution to the success of the company. I am good at teamwork, cooperative and responsible. I am enthusiastic, hardworking and aim to reach my full potential. I am looking forward to securing a job where I will be able to make use of my interpersonal skills to achieve goals of the company. Additionally, my talents are drawing and writing.

Preferred occupation

Jobs for students

Student jobs

Waiters, waitresses

Restaurant, bar service jobs

Receptionists

Hotel jobs

Shop assistants

Retail, store jobs

Filing clerk

Administrative jobs

Data capturers

Administrative jobs

Preferred work location

Polokwane / Pietersburg

Limpopo

Contacts and general information about me

Day of birth

2000-02-16 (24 years old)

Gender

Female

Residential location

Polokwane / Pietersburg

Limpopo

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

Work experience

Working period	nuo 2019.11 iki 2019.12
Company name	Pick n Pay (Estcourt)
You were working at:	Shop assistants
Occupation	Till Packer
What you did at this job position?	Packing items purchased by customers, Cleaning of tills and working areas on a daily basis and assisting in other departments in the shop where necessary.
Working period	nuo 2022.02 iki 2022.09
Company name	NIHSS University of Limpopo
Occupation	Data Capturer
What you did at this job position?	<ul style="list-style-type: none">• Made a list of interview questions and a summary of the outcomes.• Distributed questionnaires to high schools• Conducted research and provided a summary of the results• Processed critical data using SPSS• Participated at project meetings
Working period	nuo 2023.03 iki 2023.04
Company name	Winterton Superspar
Occupation	General Assistant
What you did at this job position?	<ul style="list-style-type: none">• Captured data from various source documents/spreadsheets onto the computer system within the required timeframes.• Captured new and updated files accurately and according to the required standard.• Reviewed any data deficiencies or errors, correcting any compatibilities and consistently checking work for accuracy and completeness.• Scanned documents and files when needed.• Any ad hoc administrative duties as required by the department/management.

Education

Educational period	nuo 2013.01 iki 2017.11
Degree	Grade 12 / Matric
Educational institution	Mpumelelo High School
Educational qualification	Matric
I could work	On Retail Stores and Hotels
Educational period	nuo 2018.02 iki 2021.11
Degree	Degree
Educational institution	University of the Free State
Educational qualification	Bachelor of Social Science in Psychology and Sociology (Still Enrolled)
I could work	On Retail Stores and Hotels

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
Sepedi	basic	good	basic

Computer knowledge

I did CSIQ on my first year in the university, which is the mandatory module about computer literacy.

Microsoft Word, Excel, PowerPoint and SPSS & SIGMS

Additional information

Your hobbies	I love drawing realistic pictures I'm also fond of writing as I aspire to be an author/writer I love reading books, fiction and nonfiction
Driver licenses	None
Salary you wish	R12000 R per month
How much do you earn now	Not working R per month