



# Balisa Mbinambina

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for an administrative job that will put me in an office whereby I will be exposed to filing documents and computer operation.

My positive points are that I have Grade 12 certificate, the knowledge and ability to use a computer, good communication and organisational skills, problem solving, I have numerical and literacy skills, I have the ability to work under pressure and I am willing to learn everything and more.

Preferred occupation                      Administrators  
Administrative jobs

## Contacts and general information about me

Day of birth                                      1997-06-07 (27 years old)  
Gender    Female  
Residential location                              Cradock  
Eastern Cape  
Telephone number                                      *Information is available only for registered users.*  
[Sign in](#)  
Email address    *Information is available only for registered users.*  
[Sign in](#)

## Additional information

Salary you wish                                      15 000 R per month  
How much do you earn now                                      15 000 R per month