



Ayanda Nkantini

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for administrative job

I am a fast learner I am friendly, versatile and neat I can work as an individual and as a part of a team. I have these skills : Microsoft excel, Microsoft Word customer service, sales, and telephone skills

Preferred occupation	Filing clerk Administrative jobs
Preferred work location	Northern Suburbs Western Cape

Contacts and general information about me

Day of birth	1985-12-23 (38 years old)
Gender	Female
Residential location	Northern Suburbs Western Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2009.04 iki 2019.01
Company name	Clicks pharmacy
Occupation	Beauty advisor
What you did at this job position?	Customer service, sales, answering telephone, and attend to customer complaints

Education

Educational period	nuo 2019.02 iki 2020.10
Degree	Certificate
Educational institution	Northlink college
Educational qualification	Financial management
I could work	As a debtors clerk or any other clerical job

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	very good	very good	very good
English	good	good	good
Afrikaans	basic		basic

Computer knowledge

Microsoft Word, Microsoft excel, Pastel Accounting

Recommendations

Contact person	Ms A Mpande
Occupation	Assistant manager
Company	Clicks Pharmacy
Telephone number	0219820026
Contact person	Mr M Nzingo
Occupation	Pastor
Company	God's Harvest ministry
Telephone number	0739189650

Additional information

Your hobbies	Reading and exploring new things
Driver licenses	None
Salary you wish	10000 R per month