



Kgaladi Eva Deka

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am an ambitious and focused individual who is able to use her own initiative and is comfortable working in a busy office environment. I am able to ensure that an office runs smoothly by combining hard work and dedication, with proven ability to handle high pressure, long hours and demanding deadlines. Right now I am looking for a suitable position within a company that offers a friendly and supportive environment and excellent professional development opportunities

Preferred occupation	Cashiers Retail, store jobs
	Other jobs Other jobs
Preferred work location	Cape Town Western Cape

Contacts and general information about me

Day of birth	1988-03-14 (36 years old)
Gender	Female
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2015.02 iki 2015.11
Company name	MarkData – Research & development
You were working at:	Other jobs
Occupation	Research Interviewer
What you did at this job position?	Conduct surveys in person to gather data according to project specifications. Maintains confidentiality of data gathered

Working period **nuo 2016.01 iki 2016.07**
 Company name TGF - @Home
 You were working at: Sales administartor
 Occupation Customer care, data capturing office support & Cashier
 What you did at this job position? Customer care, data capturing office support & Cashier

Education

Educational period **nuo 2005.01 iki 2005.12**
 Degree Grade 12 / Matric
 Educational institution Westenburg High School
 Educational qualification English,Afrikaans, Biology,Geography,History Business Economics
 I could work In any industry

Languages

Language	Speaking level	Understanding level	Writing level
Sepedi	good	good	good
English	good	good	good
Afrikaans	good	good	good
Setswana	good	good	good

Computer knowledge

Seshego Commercial Computer
 Technical College

Diploma - Computer.

National Certificate N4 -
 Management Assistant

Computer Practise N4,

Office Practice N4, Information
 Processing N4, Communication N4

Conferences, seminars

N/A

Recommendations

Contact person	Mr Mukhwevho
Occupation	Manager
Company	P.O BOX SESHEGO 0742
Telephone number	015 223 3562

Additional information

Your hobbies	Love reading and watching documentaries.
Driver licenses	None
Salary you wish	10000 R per month