



# Kgaladi Eva Deka

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am an ambitious and focused individual who is able to use her own initiative and is comfortable working in a busy office environment. I am able to ensure that an office runs smoothly by combining hard work and dedication, with proven ability to handle high pressure, long hours and demanding deadlines. Right now I am looking for a suitable position within a company that offers a friendly and supportive environment and excellent professional development opportunities

Preferred occupation	Cashiers Retail, store jobs
	Other jobs Other jobs
Preferred work location	Cape Town Western Cape

## Contacts and general information about me

Day of birth	1988-03-14 (36 years old)
Gender	Female
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2015.02 iki 2015.11</b>
Company name	MarkData – Research & development
You were working at:	Other jobs
Occupation	Research Interviewer
What you did at this job position?	Conduct surveys in person to gather data according to project specifications. Maintains confidentiality of data gathered

Working period **nuo 2016.01 iki 2016.07**  
 Company name TGF - @Home  
 You were working at: Sales administartor  
 Occupation Customer care, data capturing office support & Cashier  
 What you did at this job position? Customer care, data capturing office support & Cashier

**Education**

Educational period **nuo 2005.01 iki 2005.12**  
 Degree Grade 12 / Matric  
 Educational institution Westenburg High School  
 Educational qualification English,Afrikaans, Biology,Geography,History Business Economics  
 I could work In any industry

**Languages**

Language	Speaking level	Understanding level	Writing level
Sepedi	good	good	good
English	good	good	good
Afrikaans	good	good	good
Setswana	good	good	good

**Computer knowledge**

Seshego Commercial Computer  
 Technical College

Diploma - Computer.

National Certificate N4 -  
 Management Assistant

Computer Practise N4,

Office Practice N4, Information  
 Processing N4, Communication N4

**Conferences, seminars**

N/A

**Recommendations**

Contact person	Mr Mukhwevho
Occupation	Manager
Company	P.O BOX SESHEGO 0742
Telephone number	015 223 3562

#### **Additional information**

Your hobbies	Love reading and watching documentaries.
Driver licenses	None
Salary you wish	10000 R per month