

# Concenia Mphekwane

Curriculum Vitae (CV)

# What job i'm looking for? My positive points

Am looking for any kind of job based on Management Assistant. I have computer skills, communication skills and office administrator.

# Contacts and general information about me

Day of birth 1998-10-28 (25 years old)

Gender Female

**Telephone number** Information is available only for registered users.

Sign in

Sign in

#### **Education**

Educational period **nuo 2018.07 iki 2020.12** 

Degree Certificate

Educational institution Mopani South East Tvet College

Educational qualification Management Assistant

I could work Office administrator, clerk and receptionist

# Languages

Language Speaking level Understanding level Writing level

English very good very good very good

# Computer knowledge

Word

Excel

Access (data base)

#### **Additional information**

Salary you wish 2000 R per month