



# Tracy Ann Treasury Boer

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm a hardworker and have alot of ambition I like to learn new thing and this very good at solving problems. I have good people skills and is a very friendly person. I'm a fast learner and love to explore new things, also a very good listener.

|                         |  |
|-------------------------|--|
| Preferred occupation    | <b>Administrators</b><br>Administrative jobs |
| Preferred work location | <b>East London</b><br>Eastern Cape           |
|                         | <b>Bhisho</b><br>Eastern Cape                |
|                         | <b>Grahamstown</b><br>Eastern Cape           |
|                         | <b>Mdantsane</b><br>Eastern Cape             |
|                         | <b>Port Elizabeth</b><br>Eastern Cape        |
|                         | <b>Groblershoop</b><br>Northern Cape         |
|                         | <b>Upington</b><br>Northern Cape             |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1997-06-24 (27 years old)   |
| Gender               | Female  |
| Residential location | <b>East London</b><br>Eastern Cape  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |                                |
|------------------------------------|--------------------------------|
| Working period                     | <b>nuo 2018.05 iki 2019.12</b> |
| Company name                       | superstar                      |
| You were working at:               | Shop assistants                |
| Occupation                         | shop assistant                 |
| What you did at this job position? | packer/cleaner                 |

### Education

|                           |                                |
|---------------------------|--------------------------------|
| Educational period        | <b>nuo 2013.01 iki 2015.12</b> |
| Degree                    | Grade 12 / Matric              |
| Educational institution   | Groblershoop High              |
| Educational qualification | Certificate                    |
| Educational period        | <b>nuo 2018.01 iki 2019.12</b> |
| Degree                    | Certificate                    |
| Educational institution   | Rural Upington TVET College    |
| Educational qualification | Certificate                    |

### Languages

| Language  | Speaking level | Understanding level | Writing level |
|-----------|----------------|---------------------|---------------|
| English   | very good      | good                | good          |
| Afrikaans | fluent         | fluent              | fluent        |

### Computer knowledge

MS OFFICE  
MS WORD  
MS EXCEL

### Recommendations

|                  |                                 |
|------------------|---------------------------------|
| Contact person   | Angelo Daniels                  |
| Occupation       | LED Officer                     |
| Company          | kheis Municipality Groblershoop |
| Telephone number | 0745227137                      |
| Email address    | angelo.daniels21@gmail.com      |

### Additional information

|                          |                  |
|--------------------------|------------------|
| Your hobbies             | Baking           |
| Driver licenses          | None             |
| Salary you wish          | 8000 R per month |
| How much do you earn now | 0.00 R per month |