



# Bathandwa Mzileni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking to spread my wings and grow more adding to the experience I already have and Administration or something related will do, I'm a time keeper, achiever of good results in my job, creator of new customers, team player good at keeping a good image of the company etc.

Preferred occupation	Administrators Administrative jobs
Preferred work location	East London Eastern Cape

## Contacts and general information about me

Day of birth	1982-04-30 (42 years old)
Gender	Female
Residential location	Bhisho Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2015.04 iki 2020.12</b>
Company name	Graduation Outfitter's
You were working at:	Store person
Occupation	Administrator
What you did at this job position?	Admin/Attending to customer's, Rendering the service's

## Education

Educational period	<b>nuo 2000.01 iki 2003.11</b>
Degree	Certificate
Educational institution	Lovedale College
Educational qualification	Entrepreneurship
I could work	Yes

## Languages

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	very good	very good	very good

### **Computer knowledge**

Ms Word,Basic computer skill's etc.

### **Additional information**

Your hobbies	Listening to music,reading magazine's, out door entertainment, reading the Bible, catching the news, latest trend's economically, relaxing with family&friend's
Driver licenses	None
Salary you wish	R6000 R per month
How much do you earn now	R3000 R per month