

## **Loren Anne Mc Gear**

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a admin clerk. I have 6 years experience. My job description is as follow

Quotations

Invoices

Petty cash reports

time sheets

wages report

suppliers reports and payments

daily profit and loss

vehicle reports

fuel reports

Preferred occupation Administrators

Administrative jobs

Preferred work location Port Elizabeth

Eastern Cape

## Contacts and general information about me

Day of birth 1987-11-05 (37 years old)

Gender Female

Residential location Port Elizabeth

Eastern Cape

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## **Additional information**

Salary you wish 12000 R per month

How much do you earn now 7600 R per month