

## Ivan Kistensamy

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Work title: administration / sales / buyer / accounts

**Duties:** 

invoicing (pastel)

Dispatching

**Buying** 

Sales (pastel quotes)

Filing

Staff wages

Logistics

**Tendering** 

Accounts - Creditors / debtors

Experience in doing VAT analysis

Managing staff

Problem solving (working with clients)

Warehousing

Monthly Stock take

Perform General worker duties

Code 8 driving (deliveries and collections)

\*Work well under pressure

\*Can work well with a team and alone.

Work with all Microsoft software (excel, Word, PowerPoint, outlook)

Preferred occupation Administrative jobs

## Contacts and general information about me

Day of birth 1996-12-23 (28 years old)

Gender Male

Residential location KwaZulu-Natal

Telephone number Information is available only for registered users.

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**Additional information** 

Salary you wish 12000 R per month

How much do you earn now 10000 R per month