



Andriette Van Zijl

Curriculum Vitae (CV)

What job i'm looking for? My positive points

My career spans 30+ years in the corporate environment in South Africa, mainly as Personal Assistant on a senior level. I am highly computer literate, with an in depth knowledge of Microsoft Office, have excellent typing skills, good grammar, punctuation and accuracy and the quality of my work is my pride. I have experience in PDF conversions and formatting of documents to a required template. I have a highly developed sense of duty, and a high degree of work ethic. I will deliver excellent work on time, every time.

Preferred occupation	Data capturers Administrative jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1960-07-21 (64 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	3000 R per month
-----------------	------------------