

Nomvula Dlamini

Curriculum Vitae (CV)

What job i'm looking for? My positive points

As a highly motivated and dedicated student with strong interpersonal and communication skills, I would like to apply for the position of Clerk, General, and Warehouse Assistant.

As a student I have been extensively involved in my school community, which has allowed me to develop strong interpersonal skills. My involvement in various events, including drama and sports carnivals, has allowed me to work closely with my peers while supporting the school community as a whole.

These experiences have allowed me to develop strong time management and organisational skills, which I see as being very important when seeking to work in casual employment while continuing to study.

Personal attributes that I believe make me suitable for this position include:

☐ Motivation: Volunteer participation and school results demonstrate high motivation.

☐ Communication: Acting in drama performances and working as an MC for school events has allowed the development of communication skills.

My teachers and educators have eulogized me for my willingness to participate and my dedication to helping out where possible. I enjoy working with others and believe that my strong communication skills will ensure that I can meet the expectations of this role.

I am aware that you will receive a large number of applications for this job, but I would very much appreciate the opportunity to demonstrate my capabilities to you in person.

I believe that I have a lot to offer your organisation. I am keen to develop my professional skills and look forward to discussing my application with you at an interview. I have enclosed a copy of my resume for your consideration. I can be contacted at all times on the details provided above.

Preferred occupation

Thanking you in advance for your time,

Administrators
Administrative jobs

Data capturers Administrative jobs

Generals General jobs

Filing clerk Administrative jobs

Contacts and general information about me

Day of birth 1997-06-11 (27 years old)

Gender Female

Residential location South Suburbs

KwaZulu-Natal

Sign in

Sign in

Additional information

Salary you wish 8000 R per month How much do you earn now None R per month