



# Thembeka Ogney Nkalanga

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

General worker, Assistant, Admin jobs or clerk

I have a great student mentality

Able to work under pressure without cracking

Able to work with a team

Computer literate

Good communication skills

Both reading and writing skills

Preferred occupation                      **Generals**  
General jobs

Preferred work location                      **Secunda**  
Mpumalanga

## Contacts and general information about me

Day of birth                                      1994-05-30 (30 years old)

Gender    Female

Residential location                              Embalenhle  
Mpumalanga

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2017.07 iki 2019.01**

Company name                                      Nsizwane Educare Centre

You were working at:                              Aftercare assistant

Occupation    Assistant Manager

What you did at this job position?      Managing smooth operation of the organization, planning, organising, monitoring day to day activities

## Education

Educational period	<b>nuo 2017.01 iki 2018.07</b>
Degree	Certificate
Educational institution	Western Tvet Collage
Educational qualification	Marketing management N6
I could work	Anywhere

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

### Computer knowledge

Microsoft office  
Excel  
Typing 36wpm

### Recommendations

Contact person	Mrs Phindile Zikhali
Occupation	Mananger
Company	Nsizwane Educare Centre
Telephone number	0799087303
Email address	ogneytm@gmail.com

### Additional information

Your hobbies	Writing Singing
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2018-12-00 (5 years)
Salary you wish	6500 R per month