



Nombongo Tshabe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Hard working person

Fast learner/ eager to learn

Healthy person

Contacts and general information about me

| | |
|------------------|---|
| Day of birth | 1982-02-25 (42 years old) |
| Gender | Female |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Work experience

| | |
|------------------------------------|---|
| Working period | nuo 2019.05 iki 2019.10 |
| Company name | Ikhala TVET College |
| You were working at: | Computer technicians |
| Occupation | Intern |
| What you did at this job position? | Maintained and monitored server room, wireless network and other server infrastructure. |
| Working period | nuo 2018.06 iki 2018.11 |
| Company name | Eastern Cape Department of Education |
| You were working at: | Administrators |
| Occupation | Admin Clerk |
| What you did at this job position? | Delivered clerical support by efficiently handling wide range of routine and special requirement. |

Education

Educational period **nuo 1999.01 iki 2001.12**
 Degree Grade 12 / Matric
 Educational institution Phumlani Senior Secondary School
 Educational qualification Matric
 I could work As an Admin Clerk, Data Capturer or Receptionist

Educational period **nuo 2002.01 iki 2002.06**
 Degree Certificate
 Educational institution Cape College/College of Cape Town
 Educational qualification Management Assistant N4
 I could work Personal Assistant

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| isiXhosa | fluent | fluent | fluent |
| English | good | good | good |

Computer knowledge

Microsoft Office, Word, Excel, Access, Outlook, Internet and PowerPoint

Recommendations

Contact person Ms A. Matwa
 Occupation Administrator
 Company Eastern Cape Department of Education
 Telephone number 045 808 8000

Contact person Mr. S. Lufele
 Occupation IT Technician
 Company IKHALA TVET College
 Telephone number 047 873 8866

Additional information

Your hobbies Reading
 Driver licenses None
 Salary you wish R10000.00 R per month
 How much do you earn now R R per month