



# Nombongo Tshabe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Hard working person

Fast learner/ eager to learn

Healthy person

## Contacts and general information about me

Day of birth	1982-02-25 (42 years old)
Gender	Female
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2019.05 iki 2019.10</b>
Company name	Ikhala TVET College
You were working at:	Computer technicians
Occupation	Intern
What you did at this job position?	Maintained and monitored server room, wireless network and other server infrastructure.
Working period	<b>nuo 2018.06 iki 2018.11</b>
Company name	Eastern Cape Department of Education
You were working at:	Administrators
Occupation	Admin Clerk
What you did at this job position?	Delivered clerical support by efficiently handling wide range of routine and special requirement.

## Education

Educational period **nuo 1999.01 iki 2001.12**  
 Degree Grade 12 / Matric  
 Educational institution Phumlani Senior Secondary School  
 Educational qualification Matric  
 I could work As an Admin Clerk, Data Capturer or Receptionist

Educational period **nuo 2002.01 iki 2002.06**  
 Degree Certificate  
 Educational institution Cape College/College of Cape Town  
 Educational qualification Management Assistant N4  
 I could work Personal Assistant

**Languages**

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	good	good	good

**Computer knowledge**

Microsoft Office, Word, Excel, Access, Outlook, Internet and PowerPoint

**Recommendations**

Contact person Ms A. Matwa  
 Occupation Administrator  
 Company Eastern Cape Department of Education  
 Telephone number 045 808 8000

Contact person Mr. S. Lufele  
 Occupation IT Technician  
 Company IKHALA TVET College  
 Telephone number 047 873 8866

**Additional information**

Your hobbies Reading  
 Driver licenses None  
 Salary you wish R10000.00 R per month  
 How much do you earn now R R per month