



Patricia Khuthala Komani

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking Hr admin clerk position.I have 1 year experience in the Qualification such as leave management: whereby was monitor and track that all leave has been applied for and approved.

Hr Benefits : Capturing allowances e.g housing allowance, S&T claims,overtime, standby allowances nodal allowance,public holiday,night shifts allowances.

Hr administration

Edit correspondence and reports for quality and file documentation to provide an audit trail as well as to allow for easy retrieval.

Preferred occupation	Administrative jobs
Preferred work location	Umtata / Mthatha Eastern Cape

Contacts and general information about me

Day of birth	1984-10-02 (40 years old)
Gender	Female
Residential location	Umtata / Mthatha Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	Market related R per month
How much do you earn now	none R per month