



Nonsikelelo Zikode

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for a typing or data capturing work from home job, I'm good with computers as I'm a qualified secretary I worked in offices more than other jobs, I'm an honest 40 year old lady with a medical condition that does not permit me to work an outgoing job. I need means to ear from home I'm able and I don't want my condition to weigh me down.

Preferred occupation Online data processor
IT, computing jobs

Preferred work location Durban City
KwaZulu-Natal

Contacts and general information about me

Day of birth 1980-03-17 (44 years old)

Gender Female

Residential location Durban City
KwaZulu-Natal

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 1999.03 iki 2002.09**

Company name Emmause Hospital

You were working at: Medical receptionist

Occupation Admin clerck

What you did at this job position? Filling in and out patient files and filling them capture all day
by day hospital data

Working period **nuo 2003.06 iki 2015.06**

Company name Advidatta trading

You were working at: Team leader

Occupation Researcher

What you did at this job position? Verifying documents on land reinstitution and capturing all
data for interviewed people

Working period **nuo 2015.01 iki 2018.04**
 Company name Greytown children's home
 You were working at: Computer operator
 Occupation Computer educator
 What you did at this job position? Teaching children computer basixs

Education

Educational period **nuo 1998.01 iki 2001.11**
 Degree Certificate
 Educational institution Swinton Road Technical college
 Educational qualification Certificate
 I could work Anywhere

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
SiSwati	fluent	fluent	fluent

Computer knowledge

Ms Excel, PowerPoint, binder, spreadsheet, emailing, typing all about computers

Recommendations

Contact person Mrs Khoza
 Occupation Manager
 Company Advidatta trading
 Telephone number 0815801224

Additional information

Your hobbies I'm a transparent person , I love reading , movies, and cooking
 Driver licenses None
 Salary you wish 10 000 R per month
 How much do you earn now 7000 R per month