



Nombeko Mabuto

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a Payroll/HR Administrator job.I have more than 13 years experience in the payroll and HR environment,am a hard worker,can work unsupervised.Can communicate very well .I meet deadlines,go an extra mile to make sure that things are done.

Preferred occupation	PayrollHR Administrator Management, human resources jobs
Preferred work location	East Rand Gauteng

Contacts and general information about me

Day of birth	1982-09-30 (42 years old)
Gender	Female
Residential location	East Rand Gauteng
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2008.06 iki 2020.12
You were working at:	Recruitment professional
Occupation	Payroll and HR Practitioner
What you did at this job position?	Payroll function,Recruitment and Selection,Leave Management

Education

Educational period	nuo 2001.02 iki 2005.11
Degree	Degree
Educational institution	UNIVERSITY OF FORT HARE
Educational qualification	BCOM LAW

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	very good	very good	very good

Computer knowledge

Word, Excell, Powerpoint, Email

Conferences, seminars

Tax seminars

Recommendations

Contact person	S.G RAWULA
Occupation	HR MANAGER
Company	Fort Cox College of Agriculture
Telephone number	0837466352
Email address	srawula@fortcox.ac.za

Additional information

Driver licenses	EB Articulated Light Vehicle ≤ 3,500kg
Driver license from	2013-03-00 (11 years)
Salary you wish	30000 R per month