



# Kelebogile Millicent Ramatlapeng

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I AM AMBITIOUS PERSON WHO WANTS TO LEARN AND WORK UNDER THE GUIDANCE OF THOSE OF THOSE WHO ARE AT TOP OF THEIR FIELDS AND USE THOSE SKILLS TO BECOME AN EXPERT MYSELF BECAUSE OF MY CAREER SKILLS AND KNOWLEDGE ABOUT ADMIN.I STUDIED OFFICE ADMN AT ORBIT TVET COLLEGE (MANKWE CAMPUS) AT 2016 THOUGH I DIDNT FINISH THE COURSE DUE TO FINANCIAL CONSTRAINTS.I AM VERY GOOD AT THE FOLLOWING SKILLS:VERY FLUENT IN ENGLISH,ABILITY TO WORK AS A TEAM AND AS AN INDIVIDUAL,TIME MANAGEMENT AND I AN AN ACTIVE LISTENER.MY CONTACT IS 0826910914

|                         |   |
|-------------------------|---|
| Preferred occupation    | Personal assistant<br>Administrative jobs |
|                         | Receptionist<br>Administrative jobs       |
|                         | Filing clerk<br>Administrative jobs       |
| Preferred work location | Rustenburg<br>North West                  |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1995-09-13 (29 years old)   |
| Gender               | Female  |
| Residential location | Mogwase<br>North West   |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Additional information

|                          |                  |
|--------------------------|------------------|
| Salary you wish          | 8000 R per month |
| How much do you earn now | NONE R per month |