



Zuko Sancuzi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Driving and Admin.

Preferred occupation	Driver jobs
Preferred work location	Cape Town Western Cape
	Cape Winelands Western Cape

Contacts and general information about me

Day of birth	1983-05-05 (41 years old)
Gender	Male
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2009.01 iki 2018.02
Company name	City of Cape town
Occupation	Assistant Librarian
What you did at this job position?	Assisting the Public with information

Education

Educational period	nuo 2003.01 iki 2003.12
Degree	Grade 12 / Matric
Educational institution	Khanyolwethu S.S.S
Educational qualification	Grade 12
I could work	As part-time

Languages

Language	Speaking level	Understanding level	Writing level
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English very good very good very good

Computer knowledge

Ms Excel
Word
Office software
Office Administration
Customer Relations

Recommendations

Contact person Mrs Sarala Magudith
Occupation District Manager
Company Stellenbosch Libraries
Telephone number 021 808 8393

Contact person Ms. J. Topley
Occupation Librarian
Company Tafelsig Library
Telephone number 021 444 2027/8

Contact person Mr. Xolisa Skade
Occupation Pastor
Company Apostolic Faith Mission of SA Khayelitsha no1 Assembly
Telephone number 021 808 8535

Additional information

Your hobbies Part of my daily activities would involve providing support on specific administrative tasks (General Administration) such as filing, retrieving, or accessing files or information, using MS Office to track documents or information, coordinating, and scheduling meetings, maintaining noticeboards with relevant circulars and news, controlling photocopy and fax machines, and assisting with the provision and maintenance of office equipment and Stores. Data Capturing and Financial administration.

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from 2012-02-00 (12 years)

Salary you wish 6000 R per month