



# Millicent Dlamini

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

A highly motivated Graduate International Tourism Practitioner with a successful track record in research. Possessing expert computer proficiency in addition to excellent communication, interpersonal and analytical skills seeking a challenging position where these skills will be fully utilized.

- ✓ ABLE TO WORK IN A TEAM AND INDEPENDANTLY, ABILITY TO PRIORITIZE, MEET DEADLINES FOR VARIOUS DEMANDING ACTIVITIES.
- ✓ EXCELLENT INTERPERSONAL SKILLS, CONFIDENT AND POISED WITH INDIVIDUALS AT ALL LEVELS.
- ✓ ENTHUSIASTIC INDIVIDUAL, ACHIEVING REPUTATION FOR CONSISTENTLY PUSHING HERSELF HARD TO WORK ABOVE MINIMUM STANDARDS, PUTTING MORE TIME AND EFFORT THAN STRICTLY NECESSARY.
- ✓ IMPLEMENT CREATIVE APPROACHES TO PROBLEM SOLVING SKILLS THROUGH THE USE OF EXCELLENT ANALYTICAL SKILLS.
- ✓ PROVEN ABILITY TO DEVELOP TEAM STRUCTURES, CREATE FOCUSED ENGAGED GROUP TO ENTHUSIASASTICALLY ACCOMPLISH MISSION, TASKS AND OBJECTIVES.

Preferred occupation

**Sales executive**  
Sales jobs

**Receptionists**  
Hotel jobs

**Personal assistant**  
Administrative jobs

**Generals**  
General jobs

**Salesperson**  
Sales jobs

**Hotel managers**  
Hotel jobs

**Front Desk Agent**  
Administrative jobs

Preferred work location

**Pretoria / Tshwane**  
Gauteng

Johannesburg  
Gauteng

Durban City  
KwaZulu-Natal

Delmas  
Mpumalanga

Carolina  
Mpumalanga

Witbank  
Mpumalanga

Middelburg  
Mpumalanga

Ekingala  
Mpumalanga

Malelane  
Mpumalanga

Komatipoort  
Mpumalanga

**Contacts and general information about me**

|                      |   |
|----------------------|---|
| Day of birth         | 1993-03-26 (31 years old)   |
| Gender               | Female  |
| Residential location | Pretoria / Tshwane<br>Gauteng   |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

**Work experience**

|                                    |  |
|------------------------------------|--|
| Working period                     | <b>nuo 2016.07 iki 2016.12</b>   |
| Company name                       | Madlayedwa Logistics   |
| You were working at:               | Administrators   |
| Occupation                         | Assistant Manager  |
| What you did at this job position? | Supervision of truck drivers, Filing, invoices, day to day admin work  |
| Working period                     | <b>nuo 2017.01 iki 2019.01</b>   |
| Company name                       | Carson Auto  |
| You were working at:               | Direct sales consultant  |
| Occupation                         | Sales Executive  |
| What you did at this job position? | Assisting customers interested in the brand name of FORD cars, making quotations for customers, giving customers all information to be known when buying a Ford car. |

Working period **nuo 2019.02 iki 2020.12**  
 Company name Lauphin Electrical  
 You were working at: Executive marketing representative  
 Occupation Marketing Officer  
 What you did at this job position? Marketing and advertising company services and products.

**Education**

Educational period **nuo 2012.01 iki 2012.12**  
 Degree Grade 12 / Matric  
 Educational institution Mbalenhle Christian Academy  
 Educational qualification Diploma

Educational period **nuo 2013.08 iki 2016.06**  
 Degree Diploma  
 Educational institution Limkokwing University of Creative Technology  
 Educational qualification Associate Degree  
 I could work Business and Globalization

**Languages**

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | very good      | very good           | very good     |
| SiSwati  | fluent         | fluent              | fluent        |
| isiZulu  | basic          | good                | good          |

**Computer knowledge**

Microsoft Office  
 Corel draw  
 Adobe photoshop  
 Sage account

**Conferences, seminars**

Tourism Indaba 2015.  
 Junior Achievements 2013-16

**Recommendations**

Contact person MSIMANGO BONGEKILE  
 Occupation SUPERVISOR  
 Company SIMUNYE CLUB  
 Telephone number 26823134748

Contact person MAYEBA MENZIE  
Occupation SUPERVISOR  
Company MADLAYEDWA LOGISTICS  
Telephone number 0729533770

Contact person DLUDLU PHILA  
Occupation SALES MANAGER  
Company CARSON AUTO  
Telephone number 26878023003/ 78064443

Contact person MAZIYA THULIE  
Occupation DIRECTOR  
Company LAUPHIN ELECTRICAL  
Telephone number 26876044486

Contact person NXUMALO BONGANI  
Occupation DIRECTOR  
Company RICH REWARDS TRADING  
Telephone number +27839736583

#### **Additional information**

Your hobbies Reading  
Writing  
Listening to music  
Travelling

Driver licenses B Light Vehicle ≤ 3,500kg

Driver license from 2014-12-00 (10 years)

Salary you wish 11000 R per month

How much do you earn now 6000 R per month