Cikizwa Portia Mncanca Abrahams

Curriculum Vitae (CV)

Jobin.co.za

What job i'm looking for? My positive points

I'm looking for a job that will be related to what I'm currently doing at where I'm working presently, I'm currently working for the Department of Correctional Services,, doing Admin work; Im currently a hospital clerk and my job is to book appointments for inmates/offenders to outside hospitals, liaise with those hospitals as well. I do filing, I keep track of pregnant ladies and babies that are inside our facility as well well as compiling stats at the of the month. I'm a very hard working person and take my job very seriously. I'm constistant in what I'm doing and happy to present good results at end of the day. I work well and meet my deadlines always. I'm very enthusiastic, I'm always ready for new challenges and willingly help where I'm needed. Choose me you won't have regrets. I'm ready for new challenges.

Preferred occupation	Administration clerk and filing Administrative jobs
Preferred work location	Cape Town Western Cape

Contacts and general information about me

Day of birth	1975-05-22 (49 years old)
Gender	Female
Residential location	Cape Town Western Cape
Telephone number	*Information is available only for registered users.* Sign in
Email address	*Information is available only for registered users.* Sign in

Additional information

Salary you wish	R18 000 R per month
How much do you earn now	R14 250 R per month