



Working period **nuo 2010.04 iki 2013.04**  
 Company name University of the Freestate  
 You were working at: Data capturers  
 Occupation Typist

### Education

Educational period **iki 1993.12**  
 Degree Grade 12 / Matric  
 Educational institution Heatherdale Secondary School

### Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good
Afrikaans	good	good	good

### Computer knowledge

Introduction to Windows  
 Introduction to Computers  
 Windows 2010  
 Excel 2010  
 Telephone Etiquette & Frontline Reception Skills  
 Secretarial Course  
 Personal Assistant Course

### Recommendations

Contact person Etienne van Dyk  
 Occupation Facilities Manager  
 Company IQVIA  
 Telephone number 051-4015326 or 0726102762  
 Email address Etienne.vandyk@iqvia.com

Contact person Claudia Mofolo  
 Occupation Typist  
 Company Pelonomi Hospital  
 Telephone number 051-4051913 or 0746619122

### Additional information

Your hobbies  
 Watching movies  
 Cooking  
 Baking  
 Going for a walk

Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2020-12-00 (3 years)
Salary you wish	R20000 R per month
How much do you earn now	---- R per month