



Fundiswa Cecilia Ncayiyana

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am Fundiswa Cecilia Ncayiyana I wish to apply for the position of general worker because I know all the duties of general worker position cleaner I have experience for cleaner at school . and I know all the duties office administration as clerk at IBSI SAPS Because have a certificate NCV Level 2,3,& 4 office admnistrationan . I know micro soft word ,excel power point data base and outlook. I am a hard worker, honest ,I know to work the team and work well under pressure .

Preferred occupation	Generals General jobs
Preferred work location	KwaZulu-Natal

Contacts and general information about me

Day of birth	1985-09-29 (38 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.04 iki 2021.03
Company name	Dpartment of E DUCATION
You were working at:	Generals
Occupation	CLEANER
What you did at this job position?	At school General assistant cleaner

Education

Educational period	nuo 2018.07 iki 2019.07
Degree	Certificate
Educational institution	ESAYIDI TVET College
Educational qualification	office admnistratation certificate
I could work	NO

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	very good	good	very good

Computer knowledge

I have a knowledge of power point ,Microsoft word,Excel,out look data base.

Recommendations

Contact person	Mrs mbambo
Occupation	Principal of school
Company	Phumza primary School
Telephone number	0638884818
Email address	phumzaprimary@gmail.com

Contact person	Mr L.C Notheza
Occupation	polistation commerde
Company	IBIS ASAPS
Telephone number	0392596000
Email address	ibisisaps@gmail.com

Additional information

Your hobbies	Net ball and singing
Driver licenses	None
Salary you wish	R6000 R per month
How much do you earn now	3500 R per month