



# Abigail Eva Loder

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I would like an opportunity to expand my skills in the administration field. I am ambitious and driven I am also a peoples person and work well in a team as well as on my own. I have great leadership skills in my last role I was promoted team leader of a placement department as well as the research and development department. I am an excellent communicator, I pride myself on making sure people have the right information because it drives better results. I am committed, disciplined and hard working.

### Preferred occupation

**Administrators**

Administrative jobs

**Receptionist**

Administrative jobs

**Filing clerk**

Administrative jobs

**Data capturers**

Administrative jobs

**Customer care agent**

Administrative jobs

**Front Desk Agent**

Administrative jobs

### Preferred work location

**East Rand**

Gauteng

**Pretoria / Tshwane**

Gauteng

**West Rand**

Gauteng

**Johannesburg**

Gauteng

## Contacts and general information about me

Day of birth

1999-02-23 (25 years old)

Gender

Female

Residential location

Johannesburg

Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

### Work experience

Working period **nuo 2019.09 iki 2020.07**  
Company name Skills Empirre  
You were working at: Learnership  
Occupation Team leader placement department, Research and development  
What you did at this job position? Basic administration

### Education

Educational period **nuo 2012.01 iki 2016.12**  
Degree Grade 12 / Matric  
Educational institution Ennerdale Secondary School  
  
Educational period **nuo 2018.04 iki 2018.06**  
Degree Certificate  
Educational institution EPT Aviation Training  
Educational qualification Cabin Crew License

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	fluent	fluent	fluent

### Recommendations

Contact person Francena Mutale  
Occupation Manager  
Company Skills Empire  
Telephone number 011 568 1442  
Email address francena@skillempire.co.za

### Additional information

Driver licenses None  
Salary you wish 8000 R per month